



# **Responsible Care Excellence Awards 2025**

## **Application Guideline**

**LANKA RESPONSIBLE CARE COUNCIL**  
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# **Responsible Care Excellence Awards 2025**

## **Introduction**

The Lanka Responsible Care Council (LRCC) is a member of the International Council of Chemical Associations (ICCA) Responsible Care Leadership Group (RCLG).

The LRCC has organized the **Responsible Care Excellence Awards 2025** to recognize member companies that demonstrate outstanding performance, real implementation of initiatives, measurable progress, and achievements across key sustainability and Environment, Health & Safety (EHS) performance areas.

Companies may apply under the following six streams:

1. **Material & Resource Efficiency**
2. **GHG Emission Reduction and Management**
3. **Chemicals Management**
4. **Water Efficiency**
5. **Energy Efficiency**
6. **Health & Safety Management**

Companies must submit information for all streams in the application to be eligible for. **Responsible Care Excellence Award**. Those organizations that excellence in all streams will be awarded Gold, Silver, Bronze, and Merit awards based on the evaluation results.

The applicants who achieved excellence in any of the individual streams will be awarded sector-specific excellence awards, in addition to the overall Responsible Care Excellence award.

The evaluation period covers **2024 and 2025**, with **2023 as the baseline year**.

Companies must provide all requested data in the application to enable the evaluation process and arrange the verification site visit.

## **Application Fees**

The application fee for the Responsible Care Excellence Award (applicable only to companies applying under all six streams) is LKR 35,000.00

**Account Details** - Lanka Responsible Care Council - Account Number: 104020065194  
Hatton National Bank, Narahenpita Branch

### **Submission Criteria**

- All applications must be submitted **on or before 10th December 2025 at 10.00 PM.**
- Submit the **completed application form** along with **all supporting documents** as a **single PDF file.**
- All submissions must be sent via email to: **responsiblecareawards@gmail.com**
- **Printed/physical copies will not be accepted.**

### **Submission Checklist**

Companies must ensure the scanned copy of the following documents are included in the final PDF submission:

1. **Company Business Registration**
2. **Environmental Protection License (EPL)**
3. **Site Location Map**
4. **Responsible Care Membership Fee Settlement Proof for 2025**
5. **Awards Application Fee Settlement Proof**
6. **Completed Application Form with All Supporting Documents**

Only submissions that include all items in the checklist will be considered for desktop evaluation.

### **Evaluation Criteria**

#### **1. Desktop Evaluation**

During the desktop evaluation, LRCC will review the application to verify:

- Completeness of all required sections
- Submission of the requested documents
- Accuracy and consistency of the submission checklist completed by the organization

Only applications that meet all the requirements during the desktop evaluation will proceed to on-site verification. Applications that do not fulfil all the requirements will be rejected at the desktop evaluation stage, and applicants will be notified accordingly.

## **2. Onsite Verification**

Organizations that fulfill all the requirements mentioned above during the desktop evaluation will be considered for on-site evaluation. (Organizations selected as eligible during the desktop evaluation)

**The company should provide transport for the site visit verification.**

During the site visit:

- **Two evaluators** will visit the organization
- They will verify the information submitted in the application
- Marks will be assigned according to the **official LRCC marking scheme**

## **Awards Ceremony**

The **Responsible Care Excellence Awards Ceremony 2025** will be held on **10th February 2025**. Further details will be communicated to all applicants.

For any clarification, please contact:

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